

Greater Saint Mark Missionary Baptist Church, Inc

3403 W. Martin Luther King Highway (P. O. Box 1154)
Tuskegee Institute, Alabama 36087

Vacancy Announcement

Church History/Profile

Greater St. Mark Missionary Baptist Church (GSM MBC), located in historic Tuskegee, AL, is seeking a full-time Pastor. Located in central Alabama, Tuskegee is 40 miles east of Montgomery. GSM MBC has been in existence for over a hundred years and has faithfully served the African American Community of Tuskegee. We have an active membership of approximately 300 men, women, and children.

Position Summary

Our desired spiritual leader will be endowed with the ability to communicate God's word through dynamic, scripture-based teachings, and inspirational speaking skills. We are seeking a Pastor who is empathetic, ethical, based in the teachings of the Missionary Baptist Church and the Baptist Church Covenant. GSM MBC has always made a special effort in working with and engaging the Youth. We are seeking a Pastor that will be able to continue and enhance that.

Duties and Responsibilities

- Prepare and deliver sermons
- Visit the bereaved, sick, and shut-in
- Promote growth and development in the Church
- Represent GSM MBC at church affiliated national, state, and local conventions
- Work with Deacons, committees, and employees as they perform their assigned duties and responsibilities

Qualifications/Experience

- 5+ years of pastoral experience
- Possess ability to effectively articulate a vision for the church
- Excellent verbal and written communication, interpersonal, and organizational skills.
- Demonstrate financial awareness and responsibility
- Possess administrative skill and be able to lead staff
- Must have proven community service in the area in which he currently resides

Requirements

- Must be able to pass a background and credit check
- Licensed and ordained minister in the Baptist Faith with Baptist doctrine and traditions
- Master of Divinity or Theology

Church: 334.727.1780

Motto: "A down-to-earth Church with a down-to-earth Service for a down-to-earth People"

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Application Packet

- Resume
- Cover Letter (communicating why God has called you to GSMMBC and how your experiences and skills have prepared you for the call)
- Completed Application
- Copy of license, Ordination Certificate, current photo, and verification of any other certifications
- Copies of unofficial transcripts (official transcript(s) will be **required** upon hire)
- Two or more website links with a variety of recent sermons (USB drive may also be mailed) and Bible teachings (i.e., leading Bible Study teaching Sunday School). Maximum of three.
- Three letters of recommendation (separate from individuals listed on application)
 - ❖ Fellow clergy
 - ❖ Community Leader
 - ❖ Personal

Application submission instructions

All completed application packets must be submitted by **September 30, 2022**, electronically via, gsmtuskegeepastoralsearch@gmail.com or by mail:

ATTN: Pastoral Search Committee
Greater Saint Mark Missionary Baptist Church
PO BOX 1154
Tuskegee Inst., AL 36087

Greater Saint Mark Missionary Baptist Church

Pastoral Application

Personal Information

Full Name: _____

Email: _____

Present Address: _____

How long have you lived there? _____

Cell phone: _____ Home Phone: _____

Marital Status: Married Separated Divorced Widowed Single

If married, Name of Spouse: _____

If applicable, name and ages of children: _____

Personal Website (If applicable): _____

(Instagram) _____

Social Media Handles: _____

(Snapchat) _____

(Facebook) _____

(TikTok) _____

(Other) _____

Pastoral/Ministry Information

Please list your Pastoral/Ministry experience for the past five years beginning with your most recent job held. Attach additional sheets if necessary.

Place of Ordination: _____ Date: _____

Church: _____ Phone Number: _____

Website Address: _____

Address: _____

Title/Position: _____ Employment Dates: _____

Major Responsibilities: _____

Current Membership: _____ Current Attendance: _____ Membership When Arrived: _____

Reason for Leaving: _____

Church: _____ Phone Number: _____

Website Address: _____

Address: _____

Title/Position: _____ Employment Dates: _____

Major Responsibilities: _____

Current Membership: _____ Current Attendance: _____ Membership When Arrived: _____

Reason for Leaving: _____

Church: _____ Phone Number: _____

Website Address: _____

Address: _____

Title/Position: _____ Employment Dates: _____

Major Responsibilities: _____

Current Membership: _____ Current Attendance: _____ Membership When Arrived: _____

Reason for Leaving: _____

EDUCATIONAL BACKGROUND

College Attended: _____

Mailing Address: _____

Years Attended: _____ Major: _____ Degree: _____

College Attended: _____

Mailing Address: _____

Years Attended: _____ Major: _____ Degree: _____

College Attended: _____

Mailing Address: _____

Years Attended: _____ Major: _____ Degree: _____

College Attended: _____

Mailing Address: _____

Years Attended: _____ Major: _____ Degree: _____

RELIGIOUS OR BIBLICAL TRAINING

Have you ever had seminary training? Yes No

If yes, did you complete the training? Yes No

When? _____

Work Experience

Please list your work experience for the past five years beginning with your most recent job held. Attach additional sheets if necessary.

Name of Employer: _____		
Address: _____		
Supervisor: _____	Phone: _____	
Job Title: _____	Employment Dates: _____	
Job Duties: _____		

May we contact this employer?	Yes	No

Name of Employer: _____		
Address: _____		
Supervisor: _____	Phone: _____	
Job Title: _____	Employment Dates: _____	
Job Duties: _____		

May we contact this employer?	Yes	No

Name of Employer: _____		
Address: _____		
Supervisor: _____	Phone: _____	
Job Title: _____	Employment Dates: _____	
Job Duties: _____		

May we contact this employer?	Yes	No

PROFESSIONAL REFERENCES

DO NOT LIST FAMILY MEMBERS OR RELATIVES FOR REFERENCES.

Give three references who are qualified to speak of your spiritual experience and Christian service and professional training and experience. List your current pastor first.

REFERENCE #1

Name: _____ Title: _____

Address: _____

Email: _____ Phone: _____

REFERENCE #2

Name: _____ Title: _____

Address: _____

Email: _____ Phone: _____

REFERENCE #3

Name: _____ Title: _____

Address: _____

Email: _____ Phone: _____

CRIMINAL BACKGROUND

If you answer “Yes” to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, offense, date, court and disposition or other appropriate explanation. A conviction record will not automatically be bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.

- 1. **HAVE YOU EVER BEEN CONVICTED OF A FELONY?** No Yes
If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

- 2. **Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer?** No Yes
- 3. **Has an employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer’s sexual misconduct or harassment policy?** No Yes
- 4. **Have you ever entered a plea of guilty, a plea of “no contest” (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and place you on probation or in a public service or education program for any crime other than a minor traffic offense?** No Yes
- 5. **Have you ever been suspended, discharged, or resigned in lieu of discharge from any position?** No Yes

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

Please Read Carefully, Initial Each Paragraph and Sign Below.

I certify that all the information in this application is accurate and complete to the best of my knowledge and I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

Initials

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with *Greater St. Mark Missionary Baptist Church* creates an actual or implied contract of employment. I understand that if I accept employment with *Greater St. Mark Missionary Baptist Church*, it will be on an at-will basis. This means that either *Greater St. Mark Missionary Baptist Church* or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

Initials

I understand that if I accept this position, I am agreeing to relocate AND live within 50 miles of *Greater St. Mark Missionary Baptist Church*.

Initials

Signature of Applicant: _____

Date: _____